



THE OFFICE OF MISSISSIPPI PHYSICIAN WORKFORCE

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**OPW Fall Advisory Board Meeting
December 4th, 2014, Vice Chancellor's Conference Room**

Attendees:

Present: Dr. Schlessinger, Vice Chair, Robert Pugh, Dr. Beebe, Wanda Land, Tom Joiner, Dr. Patterson, Dr. Silberg, , Dr. Slocum.

Virtual: Tim Moore, Dr. Lampton

Absent: Blake Wilson, Dr. Woodward, Dr. Gamble, Dr. Ivancic, Dr. Outzs, Dr. Dees, Dr. Brunson, Dr. Currier

Old Business: Accepted minutes as written from June

*** New Business:**

Dr. Schlessinger opened the meeting. Introductions were done. New Members, Dr. Silberg from WCUCOM and Tim Moore from MHA were welcomed. Dr. Outzs (not present today) was also introduced as the new replacement for Dr. Woods.

Agenda items discussed: Open Meetings:

Dr. Schlessinger- Historical review of OMPW meetings under UMMC umbrella. Legal staff ruled because the group is set up in the structure under the umbrella of the university, meetings can remain closed unless OMPW board chooses otherwise.

Land: If open to the public, there needs to be rules and regulations developed, but the meetings should be open.

Land: Made motion that meetings be open to public but with the contingency that OMPW board rules of engagement be developed.

Dr. Silberg: Second the motion for discussion.

Amendment of 1st motion to have an ad-hoc workgroup assigned to develop these policies and procedures for open meetings.

All in favor, no opposition.

Director

John R. Mitchell, MD

Associate Director
Cheryl Hamill, MS, RN

**Technology &
Research Coordinator**
Denise Krause, PhD

Assistant

Latoshia Robinson

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Luke Lampton, MD

UMMC Representatives
Diane Beebe, MD
Shirley Schlessinger, MD
LouAnn Woodward, MD

WCCOM Representative
Jaime Hill, MBA

Wanda Land will chair the subcommittee. Tom Joiner and Katie Patterson will be a part of the subcommittee. Other committee members that are absent will be alerted to the design of the workgroup and encouraged to participate if interested.

Proxy Status:

With the evolution and availability of virtual meeting options, the use of proxy purely for purposes of substitute attendance is not as pressing. After discussions comparing other board arrangements, it was the feeling of the board that for board decisions, it should remain the appointed members only and that communication, correspondence and development for proxy vote be addressed and developed.

Dr. Schlessinger: Motion that proxy is not appropriate for OMPW meetings.

Tom Joiner: Second that motion.

Mr. Pugh: There is a need for a cohesive document to develop some scenarios for having proxy with certain rules in place. You need continual quality input and you can define what that means to this body. As we develop the open meeting process there would be opportunities for proxy attendance for information purposes but not as a board substitute.

Motion: No physical proxy.

All in favor, no opposition.

Executive Committee Vacancies:

Dr. Schlessinger: There are currently 3 new organizational representatives replacing previous appointees to the full OMPW board. As it turns out each of the 3 member organizational representatives were also appointees to the OMPW Executive Committee.

Dr. Beebe: When someone exits the board, the new person that comes in, is established by the appointing organization but that does not automatically put that person on the executive committee. This board then has the authority to structure the executive committee.

Dr. Beebe recommends that we not make any decision today about the executive committee so that the Chair and Vice Chair, in conversation with the OMPW Director have the chance to think about the new members and the structure of the executive committee and bring recommendations back to the full board by email in January.

*OMPW Legislative:

Annual Report-2013-14: A draft copy of the current annual report has been distributed to all members of the OMPW board for their review and feedback on or before December 15, 2014. This document will be used to educate the MS legislature and support the 2014-15 OMPW budget negotiations. All comments are to be forwarded to Associate Director at chamill@umc.edu.

Land: recommended moving the summary (one to two pages) to the front of the report.

Medicaid Expansion: Dr. Mitchell referred to the supportive documents provided in the board packets. To include the AAFP Medicaid Topics, Funding of GME white paper, MS Senate Bill 2082 regarding Limited Institutional Licensure.

OMPW legislative liaison: Discussion as to how and who to best lead the legislative process for OMPW going into the upcoming legislative session was deferred to Executive Committee for discussion due to time restraints. No action taken at this time. Recommendations will be presented to the full board by email.

*MS Office of Nursing Workforce Presentation:

Wanda Jones, ED of the MS ONW was invited to provide a presentation on the past/current and future funded priorities of their program and to discuss future opportunities for OMPW and ONW to collaborate on health workforce activities. The Power Point presentation will be distributed with the board minutes to the full board.

*OMPW Residency Updates:

Baptist Health Systems: Dr. Mitchell shared that OMPW is participating in ongoing meetings with Baptist Health Systems Memphis as it explores potential for GME training opportunities in its North Mississippi facilities. At the request of BMG-Memphis, UMMC was invited to participate in this exploration, recognizing the importance of potential collaborative opportunities that might exist for the university, area and state.

Contracts for GME feasibility assessments: Cheryl Hamill provided updates on the 2 contracts that have been executed with a national GME consulting firm, Partners in Medical Education, Inc. (copies of each Scope of Work (SOW) provided in board packets) One contract funded under the MDA grant to OMPW will support completion of GME on-site assessments at 4 Delta area hospitals (DRMC, GLH, NSCH and SSCH) as a consortium model. The scheduled dates for those visits are the week of January 26th 2015. The 2nd contract has been

executed to complete a free standing GME feasibility assessment for the SWRMC in McComb. That visit is scheduled for January 23rd, 2015.

Wanda Land, has requested projections for the remaining MDA grant monies for the Delta residency development activities with the OMPW.

Cheryl Hamill, the OMPW is actively soliciting projected costs from key informants (Partners in Medical Education, the South GA Consortium, GA Office of Physician Workforce and others) to assist in high level forecasts that can be used in determining start-up costs. Considering everything moves forward as expected, the first step is the development of the 501(3c) consortium which in turn will become the sponsoring agent for the delta GME training. Since this is a necessary step to move GME forward, it is most likely that the remaining MDA funds plus additional funds will be necessary for continued technical assistance, consulting hours with Partners and/or the contracting of an expert in GME accounting principles, legal fees and recruiting expenses. A timeline and projected expenses is being developed and will be furnished to MDA.

SW GA Educational and Research Consortium: Jessica Rivenbach, ED for the consortium shared a brief presentation of the development of the consortium to include a funding history of this type of model (handouts describing this program were provided in the board packets). She also provided input on the retrospective lessons learned through conducting a nationwide search for the DIO which culminated in the hiring of a physician not from the area who left shortly after being hired into this critical role. She spoke very positively regarding the consulting services provided by Partners in Medical Educations, Inc. and also offered her continued support to the OMPW work with next steps in continued development of the Delta Consortium model.

*OMPW Strategic Planning:

October 2014 Stakeholder Meeting: Cheryl Hamill provided a summary overview of the meeting (PPT included in the board packets).

OMPW Forum Series has been initiated to promote high level health workforce interactions with key stakeholders through the promotion of the HWTA sponsored health workforce national webinars. Further engagement to include: OMPW sponsored MS live forums on health workforce "hot topics", collaboration with other MS stakeholders to host workforce meetings (ie. development of annual health care summits with MRHA and MPCHA)

OMPW FM Residency Directors Forums Dr. Mitchell shared with the group about the 1st convening of the FM residency directors from all 4 current programs in MS hosted by WCUCOM in August. The group consensus was this type of

meeting was invaluable and all want to continue to meet at least quarterly virtually. Dr. Mitchell is also assisting with a possible specialized track for FM directors and their residents at the MAFP spring fling. The group is meeting this month through a Go-To-Meeting.

Dr. Schlessinger: At UMMC SOM, we support regular leadership development opportunities for residency program directors of all specialties. This has been very well received and supports leadership succession for our future talent pool. She offered to present this resource sharing with the FM residency directors group during the upcoming call.

Next Steps

Dr. Schlessinger:

- OMPW to assist Wanda Land in finalizing composition the ad-hoc committee for the development of OMPW Advisory Board Meeting rules of engagement. Ms. Land will convene this group at her discretion and report to the board their recommendations.
- Chair and Vice Chair in conversation with the OMPW Director will meet to discuss Executive Committee member vacancies and update current policy and procedure for maintenance of this committee into the future. Recommendations will be brought back to the full board by email in January.
- Reminder to have feedback on OMPW draft annual report back to chamill@umc.edu on or before Tuesday December 15, 2014.
- OMPW to provide proposed cost projections for remainder of MDA current grant funds to Wanda Land early 2015.
- Dr. Schlessinger to present to the FM Residency Program Directors on their next Go-To-Meeting scheduled for Wednesday December 17th, 2014 on leadership development series hosted by UMMC SOM.

Dr. Schlessinger adjourned the meeting at 4:30pm.

Respectfully submitted: Cheryl Hamill, MS RN Associate Director

Minutes Reviewed: *Shirley D. Schlessinger M.D.* Vice-Chair